

**Dear Crackley Bank Families,**

Thank you to everyone who has responded to the Monkey Survey regarding Home Learning.

There is a very clear picture of what parents feel they can support with in the event of a class closure.

Hopefully, this letter will clarify what we would do if there is a positive test in your child's class.

**Firstly, please remember that:**

- If your child has symptoms of Covid they must not attend school and should have a test.
- If a member of a child's household is awaiting a covid test, the child cannot attend school until a negative test result has been received.
- If a member of a child's household, or someone identified as a close contact of the child receives a positive test the child cannot attend school until the advised date.
- If an adult in the house is contacted through track and trace and told to isolate, any children in the home must isolate too.

**What do if your child tests positive:**

- If your child is tested for Covid and receives a positive test result they must isolate immediately. I know that you will take good care of them.
- Although I appreciate that this news will be very upsetting for the family, the parents need to inform the school as soon as they possibly can so that we can take steps to contain the infection.
- To report a child's positive Covid result the school office should be called – this is open between 7:45am and 4:15pm. 01782 567 700. Please ring us as soon as you know the result.
- If your child receives a positive test result at the weekend or after 4:15 pm please email straight away on [headteacher@crackleybank.staffs.sch.uk](mailto:headteacher@crackleybank.staffs.sch.uk) AND [deputyhead@crackleybank.staffs.sch.uk](mailto:deputyhead@crackleybank.staffs.sch.uk). Email both email addresses please!  
Please detail in that email who has tested positive, when they received their test result and when they first had symptoms. Make the subject something that stands out like "Positive Covid test to report."
- If I receive news of a positive test result, I will need to take advice regarding how to proceed based upon the information I have been given.
- Whilst awaiting this advice (it is not a quick process by all accounts!) I will notify the parents of the children in the affected class via text and it is highly likely that that class will close with immediate effect as a precautionary measure until advice has been received.
- Following advice, I will be able to clarify for parents how long the class will remain closed for. This will be based upon a number of factors such as last date the infected child attended school, etc.
- Please note that in the event of a positive test result, key worker children in the affected class are not allowed to attend school – this is a different situation to when we were locked down.
- It is usually advised that the rest of the household do not need to isolate – only the child in the class affected. Therefore, siblings should still attend school as normal and parents can still attend work etc, childcare permitting.

Head Teacher: Ms S Stevenson  
Telephone: 01782 567 700  
[www.crackleybank.staffs.sch.uk](http://www.crackleybank.staffs.sch.uk)



Blackthorn Place, Chesterton,  
Newcastle-under-Lyme,  
Staffordshire. ST5 7BE

- If I receive notification of a positive test result I will endeavour to inform parents in the affected class, as quickly as possible this may involve a late or early text.
- Please keep in mind that if you email after school hours that Mrs Taylor and I have young families of our own. You may not get an immediate response because it is not practical for us to check emails 24 hours a day however by emailing us both it is more likely that it will get picked up quicker. Therefore, it is important that you email us both.

Please read the attached information about what will happen if a class has to close, as always thank you for support and if you have any concerns or questions, please let me know.

Yours sincerely

Ms Sara Stevenson

